

**NOTICE OF PUBLIC MEETING
ELISHA D. SMITH PUBLIC LIBRARY
BOARD OF TRUSTEES**

Elisha D. Smith Public Library
440 First St., Menasha
Tuesday, December 16, 2025
at 4:00pm
Company E Room

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
 - 1. Approve Library Board meeting minutes from the November 25, 2025 board meeting
- E. AUTHORIZATION OF BILLS: Authorize payment of the December 2025 bills and endowment expenditures
- F. UPDATES
 - 1. Staff Reports
 - 2. Teen Representative Report
 - 3. Friends of the Elisha D. Smith Public Library Update
- G. NEW BUSINESS
 - 1. 2025 Library Strategic Plan Process
 - 2. Director's report
 - 3. November 2025 Statistics
 - 4. 2025 Budget Status
 - 5. Approve 2026 Operating Budget
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

UPCOMING MEETINGS & ACTIVITIES:

- ***Elisha D. Smith Public Library Board of Trustees: Tuesday, January 27, 2026 at Elisha D. Smith Public Library, 440 First Street, Menasha, WI 54952***