

**NOTICE OF PUBLIC MEETING  
ELISHA D. SMITH PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Elisha D. Smith Public Library  
440 First St., Menasha  
Tuesday, June 24, 2025  
at 4:00pm  
Company E Room

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
  - 1. Approve Library Board meeting minutes from the May 27, 2025 board meeting.
- E. AUTHORIZATION OF BILLS: Authorize payment of the June 2025 bills and endowment expenditures
- F. UPDATES
  - 1. Staff Reports
  - 2. Friends of the Elisha D. Smith Public Library Update
- G. NEW BUSINESS
  - 1. Director's report
  - 2. May 2025 Statistics
  - 3. 2025 Budget Status
  - 4. Approval of Endowment Account Expenditures as recommended by the Finance & Investments Committee
    - a. 2025 Strategic Planning
    - b. Company E Room Chairs
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

**UPCOMING MEETINGS & ACTIVITIES:**

- ***Elisha D. Smith Public Library Board of Trustees: Tuesday, July 22, 2025 at Elisha D. Smith Public Library, 440 First Street, Menasha, WI 54952***