

ELISHA D. SMITH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Elisha D. Smith Public Library
Elisha D. Smith Conference Room
May 27, 2025

Called to order at 4:05pm by Chair Halverson

Present: Chair Halverson, Vice Chair Witt, Secretary Stojanovic, Trustee Golz, Trustee Lane, Trustee Englebert (left at 4:31pm), Teen Representative Lance

Absent: Trustee Franzoi, Trustee Turner, Superintendent of Schools Zimmerman

Also Present: Director Kopetsky, Business Manager Kozerski, Public Services Manager Raschke and Programming Services Manager Moore-Nokes

Public Comment/Communication

None

Consent Business

A motion was made by Golz, seconded by Lane to approve the Library Board of Trustees meeting minutes from April 22, 2025. Motion carried unanimously.

Authorization of Bills

A motion was made by Englebert, seconded by Witt to authorize payment of the May 2025 bills from the 2025 budget and endowment accounts. Discussion ensued. Motion carried unanimously.

Updates

Staff Reports

- Raschke reported that there is a new community puzzle table in the Miron Fireside Room. Experience Passes are available for checkout as of today and all but one pass has been checked out. Staff has been working on making the A/V materials more physically accessible and processing the new Biography collection. Raschke is also working with WALs to standardize policies and procedures across all system libraries.
- Moore-Nokes shared that SMITHworks demos have been very popular and well-attended. More sessions are being added. The library's redesigned website has launched and small tweaks are being made. The Local History room is now open and the patio space will be open to the public next week.
- Teen Representative Lance shared that teens participated in a Tabletop Roleplaying Games program, and learned how to use the digital scanner. The teen book club is now incorporating food and cooking elements and has made use of the new kitchen. Switch Wednesday is growing, with over 30 attendees last time.

Renovation Process Update

- There are still some minor but outstanding issues related to the renovation that need to be finalized. Director Kopetsky mentioned the new chiller and stair treads as examples. Discussion ensued.
- The asphalt trim around the parking lot has been filled and is now safer for patrons.

Friends Update

- The next meeting will be Tuesday, June 3 at 5pm.
- Trustee Lane shared that there are several fundraising opportunities that are scheduled or in development.

New Business

Director's Report

- Director Kopetsky shared highlights from the first 90 days of reopening. Programming attendance is up 30%. SMITHworks has seen over ten thousand visitors with thirteen hundred items created inside the space.
- LinkedIn Learning will be pushed out in June.
- The summer reading program will launch on June 2.

April Statistics

- Statistics reflect a continued increase in visits and increased use of physical resources.
- Ebook usage is up.
- The first month of SMITHworks badging saw 75 patrons complete the process.

2025 Budget Status

- The budget is as expected for this point in the fiscal year.
- We are seeing revenue coming in from SMITHworks. This helps offset the cost of supplies and maintenance.

Approval of Board Governance Committee composition

- A motion was made by Lane, seconded by Golz to approve the following members of the Board Governance Committee: Witt at Chair, Halverson at Vice Chair and Stojanovic at Secretary. Motion carried unanimously.

Review and Discussion of SMITHreads Proposal

- Director Kopetsky shared the second piece of the literacy initiative which explores interest-based learning and builds on the literacy-based piece shared last month.
- Discussion ensued on partnerships, budget and logistical considerations.

Approval of Endowment Account Expenditures

- Discussion ensued on existing endowment accounts and memorial funds.
- Director Kopetsky presented a piece of equipment that could be covered by endowment funds. This is an interactive, outdoor and permanent piece that will be secured to the outdoor patio area and is meant to engage children and families.
- Witt made a motion, seconded by Golz to approve the expenditure of \$9000.00 from the library's endowment account for a Rube Goldberg Miracle Machine.

The next regular meeting will be Tuesday, June 24, 2025 at 4:00pm.

Adjournment

Meeting adjourned at 5:03pm.

Respectfully submitted,
Eva Kozerski